

Titus County  
Training & Travel Authorization Form

Person requesting training: DIANNE NORRIS  
Job Title: TITUS COUNTY CLERK  
Date of request: (Must be 30 days prior to training) 03-18-13

1. Title of conference, seminar or training 2013 County and District Legal Education
2. Destination/location of training SAN MARCOS TX
3. Is training mandatory YES or optional \_\_\_\_\_?
4. Dates of training: 04-24-13 to 04-26-13
5. Dates of actual travel: 04-23-13
6. Cost of Registration: \$ 220.00
7. Total cost of meals (\$40.00 per day): \$ 120.00
8. Total cost of hotel/motel accommodations: \$ 293.25 (85 X 3)
9. Will you travel by carpooling or by your personal vehicle? PERSONAL  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \$ 422.84 or the approximate total miles to be claimed 748.4
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 1056.09

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Dianne Norris Date: 03-18-13

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Dianne  
Court  
3-25-13

Titus County  
Training & Travel Authorization Form

Person requesting training: MARY Summerlin  
Job Title: Deputy Clerk in County Clerk's Office  
Date of request: (Must be 30 days prior to training) 03-18-13

1. Title of conference, seminar or training 2013 NET DATA USERS CONFERENCE
2. Destination/location of training DALLAS TEXAS
3. Is training mandatory \_\_\_\_\_ or optional  ?
4. Dates of training: 04-03-13 to 04-04-13
5. Dates of actual travel: 04-03-13
6. Cost of Registration: \$ 0
7. Total cost of meals (\$40.00 per day): \$ 40.00
8. Total cost of hotel/motel accommodations: \$ 171.35
9. Will you travel by carpooling or by your personal vehicle? PERSONAL  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \$ 137.86 or the approximate total miles to be claimed 244
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ ~~137.86~~ 349.21

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Dianne Norris Date: 03-18-13

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date

Titus County  
Training & Travel Authorization Form

Person requesting training: Kay McNutt  
Job Title: Justice of the Peace  
Date of request: (Must be 30 days prior to training) 3-13-13

1. Title of conference, seminar or training The New Rules of Justice
2. Destination/location of training San Marcos, Texas
3. Is training mandatory \_\_\_\_\_ or optional \_\_\_\_\_? See below \*
4. Dates of training: 4-22-13 to 4-23-13
5. Dates of actual travel: 4-21-13 and 4-22-13
6. Cost of Registration: \$ 0.00
7. Total cost of meals (\$40.00 per day): \$ 180.00
8. Total cost of hotel/motel accommodations: \$ 42.50 plus tax
9. Will you travel by carpooling or by your personal vehicle? personal vehicle  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \$ 391.00 or the approximate total miles to be claimed 692
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 122.50 (plus tax on hotel)

\* This training will update us on new laws taking effect in May 2013.  
I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Kay McNutt Date: 3-13-13

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date

Titus County  
Training & Travel Authorization Form

Person requesting training: Mishelle Livingston  
Job Title: Clerk  
Date of request: (Must be 30 days prior to training) 3-12-13

1. Title of conference, seminar or training The New Rules of Justice Court Workshop
2. Destination/location of training San Marcos, Texas
3. Is training mandatory \_\_\_\_\_ or optional \_\_\_\_\_? see below \*
4. Dates of training: 4-22-13 to 4-23-13
5. Dates of actual travel: 4-21-13 and 4-22-13
6. Cost of Registration: \$ 0.00
7. Total cost of meals (\$40.00 per day): \$ 80.00
8. Total cost of hotel/motel accommodations: \$ 0.00
9. Will you travel by carpooling or by your personal vehicle? carpooling  
If carpooling, will the vehicle used be your personal vehicle? no
10. Approximate total cost of travel: \$ 0.00 or the approximate total miles to be claimed 600.00
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 80.00

\* This training will update us on new laws taking effect in May 2013  
I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Raymond Pitt Date: 3-13-13

_____	_____
County Judge	Date
_____	_____
Commissioner, Precinct 1	Date
_____	_____
Commissioner, Precinct 2	Date
_____	_____
Commissioner, Precinct 3	Date
_____	_____
Commissioner, Precinct 4	Date

Titus County  
Training & Travel Authorization Form

Person requesting training: Erma Ayala  
Job Title: chief clerk  
Date of request: (Must be 30 days prior to training) 3-12-13

1. Title of conference, seminar or training The New Rules of Justice Court Workshop
2. Destination/location of training San Marcos, Texas
3. Is training mandatory \_\_\_\_\_ or optional \_\_\_\_\_? see below \*
4. Dates of training: 4-22-13 to 4-22-13
5. Dates of actual travel: 4-21-13 and 4-22-13
6. Cost of Registration: \$ 0.00
7. Total cost of meals (\$40.00 per day): \$ 80.00
8. Total cost of hotel/motel accommodations: \$ 0.00
9. Will you travel by carpooling or by your personal vehicle? carpooling  
If carpooling, will the vehicle used be your personal vehicle? no
10. Approximate total cost of travel: \$ 0.00 or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 80.00

\* This training will update us on new laws taking effect in May 2013.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Kay McFell Date: 3-13-13

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 4

\_\_\_\_\_  
Date

Titus County  
Training & Travel Authorization Form

Person requesting training: Jessica Phillips

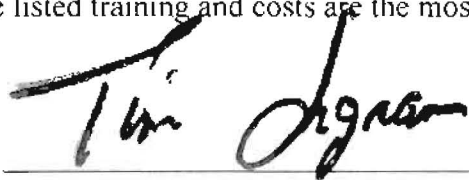
Job Title: Correction Officer

Date of request: (Must be 30 days prior to training) 03/22/2013

1. Title of conference, seminar or training Basic County Corrections Course
2. Destination/location of training Kilgore, Texas
3. Is training Mandatory Yes or optional \_\_\_\_\_ ?
4. Dates of training: 4/8/2013 to 4/23/2013
5. Dates of actual travel: 4/8/2013 to 4/23/2013
6. Cost of Registration. \$\$180.00
7. Total cost of meals (\$40.00 per day): \$0
8. Total Cost of Hotel/Motel accommodations \$0
9. Will you travel by carpooling or by your personal vehicle? County Car  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: 0 or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$210.00 including a \$30.00 test fee.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: \_\_\_\_\_



Date: \_\_\_\_\_

3/22/13

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 1

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Date

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Commissioner, Precinct 2

\_\_\_\_\_  
Date

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Commissioner, Precinct 3

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Date

\_\_\_\_\_  
Commissioner, Precinct 4

\_\_\_\_\_  
Date

Titus County  
Training & Travel Authorization Form

Person requesting training: Brandi Bell

Job Title: Correction Officer

Date of request: (Must be 30 days prior to training) 03/22/2013

1. Title of conference, seminar or training Basic County Corrections Course
2. Destination/location of training Kilgore, Texas
3. Is training Mandatory Yes or optional \_\_\_\_\_?
4. Dates of training 4/8/2013 to 4/23/2013
5. Dates of actual travel: 4/8/2013 to 4/23/2013
6. Cost of Registration. \$180.00
7. Total cost of meals (\$40.00 per day): \$0
8. Total Cost of Hotel/Motel accommodations \$0
9. Will you travel by carpooling or by your personal vehicle? County Car  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: 0 or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$210.00 including a \$30.00 test fee.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: \_\_\_\_\_



Date: 3/22/13

\_\_\_\_\_  
County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 1

\_\_\_\_\_  
Date

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Commissioner, Precinct 2

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Date

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Commissioner, Precinct 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner, Precinct 4

\_\_\_\_\_  
Date